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FM DFAS INDIANAPOLIS IN

TO AIG 4579

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SUBJ/REMOVAL OF TEMPORARY QUARTERS SUBSISTENCE EXPENSES ACTUAL EXPENSE (TQSE (AE)) / (TRAVEL TECHNICAL MESSAGE 25-01)//

RMKS/

REF A. FEDERAL TRAVEL REGULATION (FTR) FINAL RULE, RELOCATION ALLOWANCE TEMPORARY QUARTERS SUBSISTENCE EXPENSES ACTUAL EXPENSE (TQSE)

REF B. JOINT TRAVEL REGULATIONS SUPPLEMENTS - ORDER PREPARATION FOR PCS OR TCS TRAVEL

REF C. CTD FOR CAP 39-24(R), "REMOVAL OF TEMPORARY QUARTERS SUBSISTENCE EXPENSES ACTUAL EXPENSE (TQSE (AE))"

REF D. JOINT TRAVEL REGULATIONS REVISIONS, PARA(S). 054008, 054201, 054204, 054206, 054207, 054208, 054910

1. ON MAY 7, 2024, THE GENERAL SERVICES ADMINISTRATION (GSA) PUBLISHED NEW REGULATIONS IN THE FEDERAL TRAVEL REGULATION (FTR) AFFECTING TITLE 41 OF THE CODE OF FEDERAL REGULATIONS (CFR) PARTS 300-2, 302-6, AND 302-17. THESE CHANGES ESTABLISHED TEMPORARY QUARTERS SUBSISTENCE EXPENSES "LODGINGS PLUS" (TQSE (LP)) AS THE PREFERRED REIMBURSEMENT METHOD AND GRANTED THE DOD THE AUTHORITY TO DISCONTINUE USE OF TQSE ACTUAL EXPENSE (TQSE (AE)).

2. THE DOD HAS DETERMINED THAT TQSE (AE) IS UNNECESSARY, REDUNDANT, AND ADMINISTRATIVELY BURDENSOME. AS A RESULT, THIS ITEM WILL REMOVE TQSE (AE) AS A REIMBURSEMENT OPTION. INSTEAD, THE DOD WILL OFFER TQSE (LP) AS THE PREFERRED REIMBURSEMENT METHOD AND TQSE LUMP SUM (TQSE (LS)) AS A SECOND OPTION.

3. WHEN COMPARED WITH TQSE (AE), THE NEW TQSE (LP) METHOD RESULTS IN A MORE EFFICIENT PROCESS FOR THE CIVILIAN EMPLOYEE, TRAVEL EXAMINER, AND CERTIFYING OFFICIAL BY SIGNIFICANTLY REDUCING THE ADMINISTRATIVE BURDEN OF MAINTAINING, SUBMITTING, AND REVIEWING ITEMIZED SUBSISTENCE EXPENSES AND RECEIPTS.

4. THE DD FORM 1614 (REQUEST/AUTHORIZATION FOR DOD CIVILIAN PERMANENT DUTY OR TEMPORARY CHANGE OF STATION (TCS) TRAVEL) IS CURRENTLY UNDER REVISION TO MAKE THE APPROPRIATE CHANGES TO THE TQSE AUTHORIZATION OPTIONS.

5. UNTIL THE DD FORM 1614 HAS BEEN REVISED AND OFFICIALLY RELEASED, APPROVING OFFICIALS ARE ADVISED TO SPECIFY THE EMPLOYEE'S TQSE SELECTION IN BLOCK 28 (REMARKS OR OTHER AUTHORIZATIONS) OF THE DD FORM 1614.

6. FOR ANY QUESTIONS, PLEASE CONTACT ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL PAY AT DFAS.INDIANAPOLIS-IN.JJF.MBX.ESS-TRAVEL-QUESTIONS@MAIL.MIL.

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