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FM DFAS INDIANAPOLIS IN

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SUBJ/MILITARY PERMANENT CHANGE OF STATION EXTENDED TEMPORARY
LODGING EXPENSE ALLOWANCES DUE TO HOUSING SHORTAGES / (TRAVEL
TECHNICAL MESSAGE 23-02)//

RMKS/

REF A. MEMORANDUM FROM SECRETARY OF DEFENSE, DATED SEPTEMBER 22,
2022, SUBJECT: TAKING CARE OF OUR SERVICE MEMBERS AND FAMILIES

REF B. UTD FOR MAP ITEM 11-22(R), "EXTENDED TLE DUE TO A HOUSING
SHORTAGE"

REF C. JOINT TRAVEL REGULATION (JTR), PAR. 050604

1. WITH RESPECT TO THE SECRETARY OF DEFENSE'S "TAKING CARE OF SERVICE
MEMBERS AND FAMILIES" INITIATIVE, THE PER DIEM, TRAVEL, AND
TRANSPORTATION ALLOWANCE COMMITTEE INTRODUCED ADDITIONAL
CRITERIA IN THE JTR TO INCLUDE HOUSING SHORTAGES AS A CONDITION IN
WHICH A TEMPORARY LODGING EXPENSE (TLE) EXTENSION MAY BE GRANTED.

2. JTR, PAR. 050604 HAS BEEN ADDED TO OUTLINE EXTENDED TLE ELIGIBILITY
CONDITIONS AND REQUIREMENTS FOR SERVICE MEMBERS STATIONED AT
LOCATIONS WITHIN THE CONTINENTAL UNITED STATES (CONUS) WITH
APPROVED TLE EXTENSIONS.

3. THE SERVICES SHOULD IMPLEMENT PROCEDURES TO COMPLY WITH JTR, PAR.
050604-A1 TO DETERMINE ELIGIBILITY, TO INCLUDE ESTABLISHING A PROCESS
IN WHICH THE SERVICE MEMBER SATISFIES THE FOLLOWING REQUIREMENTS:

A. REGISTER WITH AN OFFICIAL DESIGNATED BY THE INSTALLATION
COMMANDER OR PUBLIC HEALTH SERVICE LIAISON UPON ARRIVAL.

B. PROVIDE A STATEMENT TO THE OFFICIAL INDICATING THEIR EXPECTED
FIRST AND LAST DAY OF EXTENDED TLE.

C. PROVIDE WRITTEN STATUS OF THEIR EFFORTS TO OBTAIN PERMANENT
GOVERNMENT-OWNED, GOVERNMENT-CONTROLLED, PRIVATIZED, OR PRIVATE-
SECTOR RENTAL HOUSING EVERY 10 OR FEWER DAYS.

D. RETAIN AND SUBMIT ALL LODGING EXPENSE RECEIPTS TO SUPPORT TLE
PAYMENT.

4. THE OFFICIAL DESIGNATED BY THE INSTALLATION COMMANDER OR PUBLIC
HEALTH SERVICE LIAISON MAY AUTHORIZE EXTENDED TLE IN 10-DAY
INCREMENTS (UP TO A MAXIMUM 60 TOTAL TLE DAYS) UPON DETERMINING
THAT THE SERVICE MEMBER REMAINS ELIGIBLE.

5. THE AUTHORIZING OFFICIAL MUST TERMINATE A SERVICE MEMBER'S
EXTENDED TLE IF:

A. THE SERVICE MEMBER DOES NOT AGGRESSIVELY SEEK PERMANENT
GOVERNMENT-OWNED, GOVERNMENT-CONTROLLED, PRIVATIZED, OR PRIVATE-
SECTOR RENTAL HOUSING;

B. THE SERVICE MEMBER DOES NOT ACCEPT ADEQUATE PERMANENT GOVERNMENT-OWNED, GOVERNMENT-CONTROLLED, PRIVATIZED, OR PRIVATE-SECTOR RENTAL HOUSING;

C. THE CONDITIONS UNDER WHICH THE LOCATION WAS APPROVED FOR A TLE EXTENSION NO LONGER APPLY;

D. THE SERVICE MEMBER INTENDS TO PURCHASE OR BUILD A HOUSE FOR PERSONAL CONVENIENCE; OR

E. THE SERVICE MEMBER FAILS TO MEET ANY OTHER ELIGIBILITY REQUIREMENT OUTLINED IN PAR. 050604-A1.

6. THE DAILY LODGING CEILING AND MEALS AND INCIDENTAL EXPENSES (M&IE) PAYABLE FOR SERVICE MEMBERS OCCUPYING TEMPORARY LODGING WITHOUT DEPENDENTS IS 65 PERCENT OF THE LOCALITY PER DIEM RATE FOR DAYS 1-14, NOT TO EXCEED \$290 PER DAY.

7. THE DAILY LODGING CEILING AND M&IE PAYABLE FOR SERVICE MEMBERS OCCUPYING TEMPORARY LODGING WITHOUT DEPENDENTS IS 100 PERCENT OF THE LODGING RATE FOR THE LOCALITY CONCERNED AND 65 PERCENT OF THE LOCALITY'S M&IE RATE FOR DAYS 15-60, NOT TO EXCEED \$290 PER DAY.

8. FOR SERVICE MEMBERS OCCUPYING TEMPORARY LODGING WITH THEIR DEPENDENTS OR DEPENDENTS OCCUPYING TEMPORARY LODGING WITHOUT THE SERVICE MEMBER, TLE ALLOWANCES PAYABLE HAVE NOT CHANGED AND THE PERCENTAGE RATES IN TABLE 5-17 OF THE JTR APPLY.

9. THE EFFECTIVE DATE OF THIS CHANGE IS OCTOBER 1, 2022.

10. THESE CHANGES WILL BE INCORPORATED INTO THE INTEGRATED AUTOMATED TRAVEL SYSTEM (IATS) VERSION 8.3.

11. FOR ANY ISSUES OR QUESTIONS CONCERNING UPDATING IATS, PLEASE CONTACT THE IATS HELP DESK AT 317-212-7718 OR DFAS.INDIANAPOLIS-IN.ZTD.OTHER.IATS-HELP-DESK@MAIL.MIL.

12. FOR ANY POLICY RELATED QUESTIONS, PLEASE CONTACT ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL MISSION AREA AT DFAS.INDIANAPOLIS-IN.JJF.MBX.ESS-TRAVEL-QUESTIONS@MAIL.MIL.

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