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FM DFAS INDIANAPOLIS IN

TO AIG 4579

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UNCLAS

SUBJ/ DEFENSE TRAVEL SYSTEM (DTS) UNDERPAYMENTS WHILE TDY/(TRAVEL
TECHNICAL MESSAGE (19-01)//

RMKS/

REF A. JOINT TRAVEL REGULATIONS 020310

REF B. IMPROPER PAYMENTS ELIMINATION AND RECOVERY ACT INFORMATION ACTION OF 2012

1. TRAVELERS ON ORDERS THAT RECEIVE AN ADDITIONAL ORDER FOR MOVEMENT ARE IN A TDY WITHIN A TDY STATUS.

2. WHEN A TRAVELER DEPARTS ONE TDY LOCATION AND GOES TO ANOTHER, THE M&IE RATE IS 100% BASED ON THE TRAVELER'S NEW TDY LOCATION. IF THE TRAVELER IS TRAVELING OVERNIGHT AND DOES NOT USE LODGING, THE M&IE RATE IS BASED ON THE NEW TDY LOCATION.

3. TRAVELERS USING DTS MUST MANUALLY ADJUST THE PER DIEM TO REFLECT "IN PLACE TRAVEL" FOR THE FIRST AND LAST DAY OF THE TDY WITHIN A TDY TO ENSURE THE CORRECT RATE AT 100% IS REIMBURSED.

4. TRAVELERS WHO DID NOT CHANGE THE PER DIEM STATUS TO "IN PLACE TRAVEL" ARE UNDERPAID AT THE 75% RATE OF PER DIEM ARE CONSIDERED AN IMPROPER PAYMENT.

5. IMPROPER PAYMENTS OCCUR WHEN FUNDS GO TO THE WRONG RECIPIENT, THE RECIPIENT RECEIVES THE INCORRECT AMOUNT OF FUNDS (INCLUDING OVERPAYMENTS AND UNDERPAYMENTS), DOCUMENTATION IS NOT AVAILABLE TO SUPPORT A PAYMENT, OR THE RECIPIENT USES FUNDS IN AN IMPROPER MANNER.

6. SEE YOUR LEAD DEFENSE TRAVEL ADMINISTRATOR IF YOU NEED ADDITIONAL INSTRUCTIONS FOR CORRECTLY INPUTTING YOUR TDY WITHIN A TDY TRAVEL.

7. POC: ESS TRAVEL MISSION AREA IS 317-212-5992/0779/4312

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