

Hosting a Course:



Prior to the start of the fiscal year (FY), ACOMs, ASCCs, and DRUs will be asked to submit the locations and the number of seats per location they require for the following FY. They will also indicate whether they will host a class at any of the locations. Each class will have a maximum of 32 seats; a minimum of 26 is required to hold a class. The host typically receives the majority of seats. ACOM, ASCC, DRU, and the other services input will be coordinated with ASMC and a list of classes, hosts, and seats per class will be distributed to the ASCCs and DRUs preceding the start of the FY.

The following is a list of requirements for the hosting organization. Information must be forwarded to the Comptroller Proponency Office POC prior to the class start date:

- Point of contact's name and phone number at each training location
- Student roster and instructor name provided to building security to allow easy access to classroom
- Computer with CD-ROM drive and LCD with PowerPoint 97 software loaded
- Overhead projector and screen as backup
- List of hotel recommendations at each training location in a Word file
- Training location address, including classroom number for delivery of materials (please no PO Box numbers)
- Directions (including a map) for each training location in a Word file
- All course materials should be distributed on tables before the course starts
- Classroom set up based on prescribed room configuration provided by training vendor
- Two flip charts and stands (including markers)

**If you want one year of prosperity,
grow grain.**

**If you want ten years of prosperity,
grow trees.**

**If you want one hundred years of
prosperity, grow people.**

~ Ancient Chinese Proverb

**EDFMT aligns to the competencies
established for the DoD Financial
Management Certification Program**



For More Information Contact:

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Enhanced Defense Financial Management Training

“Over the long-term, the Army will improve its strategic planning, performance assessment, and financial auditability, so that commanders can make better-informed decisions on the utilization of resources to improve readiness.”

2014 Army Posture Statement

What is the EDFMT?

The Enhanced Defense Financial Management Training Course is a five day, intensive financial management review course taught in three modules: resource management environment, budgeting and cost analysis, and accounting and finance. The course is provided by the Department of Defense, and licensed and copyrighted by the American Society of Military Comptrollers (ASMC). The course is offered at a variety of locations (including overseas locations) throughout the year to make it easier for personnel to attend and minimize travel expenses.

The training is provided for a variety of reasons. First, the departmental leadership is interested in improving the overall technical and managerial capabilities of the financial management workforce. Secondly, the program is designed to broaden the perspective of financial managers by introducing them to areas of expertise outside their daily responsibilities. Finally, the course assists in preparation for the Certified Defense Financial Manager (CDFM). However, the course is only partial preparation, and requires undertaking a considerable amount of additional study prior to registering for the CDFM examination.



Funding:

Tuition is centrally funded for all classes. Travel, lodging, and other per diem costs are typically not required, since students are in the local area of the classes. However, if there is a requirement to send a student to a class outside of the local area, the student's organization is responsible for funding these costs.

Target Audience:

Military:

- BC 36 (Major and above)
- MOS 36 (Master Sergeant and above; Sergeant First Class with waiver)
- 70C (Major and above)

Civilian:

- GS 9 or higher
- In CP 11 or CP 26 occupational series: 343, 501, 505, 510, 511, 560, 1515
- Has at least 160 duty hours of FM training or professional development
- Has at least an Associate's degree or 5 years of FM experience
- EDFMT is not for interns

Priority will be for those personnel in the local area of the class location.

Administration:

In most instances ACOM, ASCC, DRU CP 11 coordinators will facilitate this process.

- The CP 11 coordinator will distribute the Army allocations to the subordinate and tenant commands in the geographic area where the course is held.
- CP 11 coordinators will collect, rank order applications, and forward them to the Comptroller Proponency Office.
- The Comptroller Proponency Office will coordinate the seats for the classes held in Washington, DC. These seats are available to personnel within HQDA as well as various ACOMS, ASCCs, and DRUs within the National Capital Region. The process will remain the same for organizations with CP 11 coordinators. For those organizations without coordinators, personnel will forward their applications directly to the Comptroller Proponency Office.
- Civilian and Military personnel are required to have a Government Travel Card prior to training.

Applicants follow the below link to the EDFMT website:

<https://www.atrrs.army.mil/edfmt/>

Go to the "Menu," "Help and Policy," "Student Help Slides" and follow the instructions to submit your application today.