



DEPARTMENT OF THE ARMY
UNITED STATES ARMY FINANCIAL MANAGEMENT SCHOOL
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

ATSG-FMS

23 May 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Announcement of the FY 2017/2018 Defense Comptrollership Program (DCP) for Military and Government Civilian Personnel

1. Nominations and applications are being accepted to attend the competitive FY 2017/2018 Defense Comptrollership Program (DCP) at Syracuse University, NY commencing late May 2017. Applications with all supporting documents must be received **NLT 30 September 2016**. The selection panel will convene NLT 28 October 2016 and results released by 16 December 2016. **All interested personnel are encouraged to start working on respective application packets now!**

2. DCP is the Army's premier Advance Civil Schooling opportunity for Financial Management Officers, NCOs and DA Civilians. It is not an entitlements program but opportunity to gain competencies to become better equipped to serve the needs of Army and DoD. The fully funded, 14 month, 60-hour graduate curriculum is designed to prepare our FM leaders for complex fiscal and economic challenges at the operational and strategic levels. Students graduate with a Master of Business Administration and Executive Master of Public Administration degrees.

3. Application packet requirements (military and civilian):

a. Applicants must have a secret clearance.

b. Undergraduate Academic Transcript (2.5 minimum GPA).

c. Graduate Management Admission Test (GMAT) (**500 minimum score**). The DCP and Syracuse University have a superior academic reputation, owing to high standards and rigorous entrance requirements. It is essential that potential students diligently prepare for the GMAT and the demands of a Graduate level course load. Preparatory courses for taking the GMAT can be found at www.nelnetsolutions.com/dod/default.aspx or www.MBA.com.

4. Military Applicants:

a. Must meet requirements of AR 600-9, The Army Body Composition Program, by providing a copy of their current DA 700 (and DA 5500 if required).

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b. DA Form 1618 with endorsement from first field grade officer in your chain of command. The field grade may fill out the rater block or provide a separate endorsement that meets the requirements. The officer's signature on this form denotes official Service Statement of Understanding IAW AR 621-1.

c. A second endorsement from another senior leader (MAJ/GS13 or above) will include a statement of the applicant's abilities, scholarly attitude, initiative and aptitude for the course of study.

d. ORB/ERB.

e. Last five OERs/NCOERs.

f. Expenses incurred for GMAT training are non-reimbursable. The Army Education Center will reimburse expenses for one (1) GMAT test.

g. Officer packets will be submitted to the Branch assignments officer, usarmy.knox.hrc.mbx.opmd-fsd-fi-branch@mail.mil (502-613-6196) / DSN 312-983-6196 at:

US ARMY HUMAN RESOURCES COMMAND
ATTN: AHRC-OPMD-FSD (FM Branch)
1600 SPEARHEAD DIVISION AVENUE DEPT #232
FORT KNOX, KY 40122-5202

h. NCO packets will be sent to SFC Vitalia Sanders, vitalia.sanders.mil@mail.mil (502-613-5351) / DSN 312-983-5351 at:

US ARMY HUMAN RESOURCES COMMAND
ATTN: AHRC-EPMD-FSD (SSB)
1600 SPEARHEAD DIVISION AVENUE
FORT KNOX, KY 40122-5202

5. Civilian application requirements:

a. Applicants must have three (3) years of government financial management experience. Additionally, a total of five (5) years of government service is required as of the application due date.

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b. CP 11 graduated interns are eligible to apply and must have at least five (5) years of journey level experience as of the application due date (in addition to the two (2) year internship requirement).

c. Complete the Application and Forms for ACTEDS Training.

d. Expenses incurred for GMAT training and testing are non-reimbursable.

e. Detailed DA Civilian packet requirement information is located at <http://cpol.army.mil/library/train/catalog/ch03cp11.html>.

f. Civilian packets will be submitted to: usarmy.pentagon.hqda-asa-fm.mbx.proponency@mail.mil. Include in the subject line the following: FY 2017/2018 DCP (Name of Applicant). Point of contact is Annette Washington, Annette.washington.civ@mail.mil, Proponency Program Manager, 703-614-4137 / DSN 312-224-4137.

7. Selection priority:

a. Military Officer Selection priority will be given to FM Soldiers in the grades of senior Captain - Major. Targeted year groups for the Academic Year (AY) 17-18 DCP are CPTs in YG 2008 and YG 2010, CPT (P) s/MAJs in YG 2006 who will be ILE complete, ILE complete MAJs in YGs 2003-2005. Professional Military Education (PME) attendance will take priority over slating for DCP or other Advanced Civil Schooling (ACS) program. If YG 2007 CPTs are selected, they will be deferred to attend PME (if selected for resident).

b. NCO selection priority will be given to senior SFC, MSG and junior SGM.

c. Civilian selection priority will be given to GS 9 – 13 careerists from all services and career programs. In addition, GS 14 personnel are welcomed to submit applications for consideration.

d. Personnel who have already obtained a master's degree may be considered for the DCP by submitting a waiver request; however, priority will be afforded to those without a master's degree. Personnel who have already obtained a master's degree in either program (Master of Business Administration or Master of Public Administration) will not be considered.

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e. Per AR 621-1: "Commissioned officers or warrant officers may not enroll in any full-time Army educational program to obtain a second degree at the same academic level (for example, master or baccalaureate) if the first degree was obtained through one of the military Services' full-time educational programs. However, officers may be considered on a case by-case basis for a second degree at the same level if the first degree was obtained during off-duty hours or before entry on active duty, or in a different academic discipline, dependent upon the needs of the Army."

8. During the program of study, quantitative skills and proficiency in Microsoft Excel are critical. It is strongly recommended that you review the following materials:

Mathematical Methods for Business and Economics by Edward Dowling, and Financial Accounting: A Management Perspective (interactive computer software). Supplementary training materials on quantitative skills and statistics can be found at the MBA.com website. Also, applicants can get a realistic picture of the stresses of an MBA experience by reading Snapshots from Hell: The Making of an MBA by Peter Robinson.

9. Selected military personnel will incur a three-for-one (approximately 42 months) additional service obligation for participation in the program with a minimum of 24 months in a follow-on comptrollership position or utilization tour. Sergeants Major that are nominated and selected to participate may have their utilization tour deferred due to their selection on a CSL board. Selected Civilian personnel will sign an agreement committing to continue in DoD employment upon graduation for three times the length of the training (approximately 42 months) and acceptance of a post-operational assignment that best meets the needs of Army.

10. Military personnel movement to Syracuse, New York is a permanent change of station. Civilian personnel long-term training assignment to Syracuse will normally be on a TDY basis. Applicants must be prepared to report NLT 15 May 17.

11. Point of Contact for military applicants is HRC FI Team Line at 502-613-6817 / DSN 312-983-6817. Point of Contact for civilian applicants is Annette Washington, Proponency Program Manager, 703-614-4137 / DSN 312-224-4137.

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Eric F. Zellars
Colonel, FI
Commandant, SSI

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Gregory E. Sanders
Colonel, FI
Chief (Int), Comptroller Proponency Office

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175TH Financial Management Support Center
266TH Financial Management Support Center
Training Support Battalion Fort Jackson, SC
4TH Financial Management Support Unit
9TH Financial Management Support Unit
15TH Financial Management Support Unit
18TH Financial Management Support Unit
24TH Financial Management Support Unit
33D Financial Management Support Unit
82D Financial Management Support Unit
101st Financial Management Support Unit
106TH Financial Management Support Unit
125TH Financial Management Support Unit
176TH Financial Management Support Unit
230TH Financial Management Support Unit