



DEPARTMENT OF THE ARMY
UNITED STATES ARMY FINANCIAL MANAGEMENT SCHOOL
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

ATSG-FMS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Announcement of the FY 2016/2017 Defense Comptrollership Program (DCP) for Military and Government Civilian Personnel

1. We are accepting nominations and applications to attend the FY 2016/2017 Defense Comptrollership Program (DCP) at Syracuse University, NY that begins May 2016. Applications with all supporting documents must be received **NLT 2 Oct 15**. The selection panel will convene NLT 23 Oct 15 and release results by 18 Dec 15.
2. DCP is the Army's premier Advance Civil Schooling opportunity for Financial Management Officers, NCOs and DA Civilians. The fully funded, 14-month, 60-hour graduate curriculum is designed to prepare our FM leaders for complex fiscal and economic challenges at the operational and strategic levels. Students graduate with a Master of Business Administration and Executive Master of Public Administration degrees.
3. Application packet requirements (military and civilian):
 - a. Applicants must have a secret clearance.
 - b. Undergraduate Academic Transcript (2.5 minimum GPA).
 - c. Graduate Management Admission Test (GMAT) (**500 minimum score**). Because of Syracuse's high standards and rigorous academic requirements, we require a minimum score of 500 on the GMAT. It is essential that potential students diligently prepare for the GMAT and the demands of a Graduate level course load. Preparatory courses for taking the GMAT can be found at www.nelnetsolutions.com/dod/default.aspx or www.MBA.com.
4. Military Applicants:
 - a. Must meet requirements of AR 600-9, The Army Body Composition Program.

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b. DA Form 1618 with endorsement from first field grade officer in your chain of command. The officer's signature on this form denotes official Service Statement of Understanding IAW AR 621-1.

c. A separate endorsement from the supervisor or commander will include a statement of the applicant's abilities, scholarly attitude, initiative and aptitude for the course of study, and assessment of current duty performance.

d. ORB/ERB.

e. Last five OERs/NCOERs.

f. Expenses incurred for GMAT training are non-reimbursable. The Army Education Center will reimburse expenses for one (1) GMAT test.

g. Officers will submit packets to the Branch assignments officer, usarmy.knox.hrc.mbx.opmd-fsd-fi-branch@mail.mil (502-613-6196) at:

US ARMY HUMAN RESOURCES COMMAND
ATTN: AHRC-OPC-F (FM Branch)
1600 ARHEAD DIVISION AVENUE DEPT #232
FORT KNOX, KY 40122-5202

h. NCOs will submit packets to SFC Vitalia Sanders, vitalia.sanders.mil@mail.mil (502-613-5351) at:

US ARMY HUMAN RESOURCES COMMAND
ATTN: KNOX-HRC-EPC-G (FM Branch)
1600 SPEARHEAD DIVISION AVENUE
FORT KNOX, KY 40122-5202

5. Civilian application requirements:

a. Applicants must have five years of government service, 3 of which must be Financial Management experience as of the application due date.

b. CP 11 graduated interns are eligible to apply and must have at least three years of journey level experience as of the application due date (in addition to the 2 year internship requirement).

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- c. Complete the Application and Forms for ACTEDS Training.
- d. Expenses incurred for GMAT training and testing are non-reimbursable.
- e. Detailed DA Civilian packet requirement information is located at <http://asafm.army.mil/offices/office.aspx?officecode=1800>.
- f. Civilians will submit packets to: usarmy.pentagon.hqda-asafm.mbx.proponency@mail.mil. Include in the subject line the following: FY 2016/2017 DCP (Name of Applicant). Point of contact is Annette Washington, annette.washington.civ@mail.mil, Proponency Program Manager, 703-614-4137.

7. Selection priority:

- a. Military Officers: We will give priority to FM Soldiers in the grades of senior Captain - Major. Targeted year groups for the Academic Year (AY) 16-17 DCP are CPTs in YG 2007 and YG 2009, CPT(P)s/MAJs in YG 2005 who will be ILE complete, and ILE complete MAJs in YGs 2002-2004. Professional Military Education (PME) attendance will take priority over slating for DCP or other Advanced Civil Schooling (ACS) program.
- b. NCOs: We will give selection priority to senior SFC, MSG and junior SGM.
- c. Civilians: We will give selection priority to GS 9 – 12 careerist in Comptroller Career Program 11.
- d. Personnel who have already obtained a master's degree are eligible for attending by submitting a waiver request; however, we give priority to those without a master's degree. We will not consider personnel who have already obtained a master's degree in either program (Master of Business Administration or Master of Public Administration).
- e. Per AR 621-1: "Commissioned officers or warrant officers may not enroll in any full-time Army educational program to obtain a second degree at the same academic level (for example, master's or baccalaureate) if the first degree was obtained through one of the military Services' full-time educational programs. However, officers may be considered on a case by-case basis for a second degree at the same level if the first degree was obtained during off-duty hours or before entry on active duty, or in a different academic discipline, dependent upon the needs of the Army."

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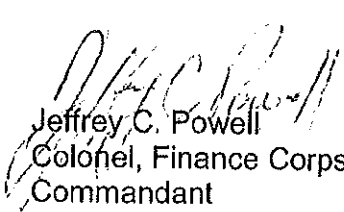
8. During the program of study, quantitative skills and proficiency in Microsoft Excel are critical. We recommend that you review the following materials:


Mathematical Methods for Business and Economics by Edward Dowling, and Financial Accounting: A Management Perspective (interactive computer software). Supplementary training materials on quantitative skills and statistics can be found at the MBA.com website. Additionally, applicants can get a realistic picture of the stresses of an MBA experience by reading Snapshots from Hell: The Making of an MBA by Peter Robinson.

9. Military personnel will incur a three-for-one (approximately 42 months) additional service obligation for participation in the program with a minimum of 24 months in a follow-on comptrollership position or utilization tour. Sergeants Major that are nominated and selected to participate may have their utilization tour deferred due to their selection on a CSL board. Selected Civilian personnel will sign an agreement committing to continue in DoD employment upon graduation for three times the length of the training (approximately 42 months).

10. Military personnel movement to Syracuse, New York is a permanent change of station. Civilian personnel long-term training assignment to Syracuse will normally be on a TDY basis. Applicants must be prepared to report NLT 15 May 16.

11. Point of Contact for military applicants is SGM Rhonda Safford at (803) 751-8717 (DSN) 734. Point of Contact for civilian applicants is Annette Washington, Proponency Program Manager, 703-614-4137.


Jeffrey C. Powell
Colonel, Finance Corps
Commandant


Ivonne C. Reid-Borland
Chief, Comptroller Proponency Office

DISTRIBUTION:

U.S. Army Forces Command
U.S. Army Training and Doctrine Command
U.S. Army Materiel Command
U.S. Army Pacific
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U.S. Army Network Enterprise Technology Command/9th Signal Command (Army)
U.S. Army Medical Command
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U.S. Army Criminal Investigation Command
U.S. Army Corps of Engineers
U.S. Army Military District of Washington
U.S. Army Test and Evaluation Command
U.S. Army Installation Management Command
Superintendent, United States Military Academy
Director, U.S. Army Acquisition Support Center
Executive Director, Arlington National Cemetery
Commander, U.S. Army Accessions Support Brigade
Director, Army National Guard
Eighth Army
U.S. Army Forces Command, G8
U.S. Army Training and Doctrine Command, G8
ARCENT/3RD ARMY, G8
EIGHTH ARMY, G8
I CORPS, G8
III CORPS, G8
XVIII AIRBORNE CORPS, G8
U.S. Army Pacific Command, G8
U.S. Army Special Operations Command, G8
U.S. Army Europe Command, G8
U.S. Army Financial Management Command
1st Theater Sustainment Command, G8
8th Theater Sustainment Command, G8
21st Theater Sustainment Command, G8
1st Armored Division, G8
1st Cavalry Division, G8
1st Infantry Division, G8
2d Infantry Division, G8

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3rd Infantry Division, G8
4th Infantry Division, G8
10th Mountain Division, G8
25th Infantry Division, G8
82d Armored Division, G8
101st Airborne Division, G8
18TH Financial Management Support Center
175TH Financial Management Support Center
266TH Financial Management Support Center
Training Support Battalion Fort Jackson, SC
4TH Financial Management Support Unit
9TH Financial Management Support Unit
15TH Financial Management Support Unit
18TH Financial Management Support Unit
24TH Financial Management Support Unit
33D Financial Management Support Unit
82D Financial Management Support Unit
101st Financial Management Support Unit
106TH Financial Management Support Unit
125TH Financial Management Support Unit
176TH Financial Management Support Unit
230TH Financial Management Support Unit