



ASMC Washington Chapter 2015 Individual and Team Achievement Award Categories

A distinguished and meritorious award may be presented for achievements at "Major Command Headquarters or Higher" and "Unit Under a Major Command." The "Major Command Headquarters or Higher" category consists of offices at Under Secretary or Deputy Assistant Secretary levels within the Office of the Secretary of Defense (OSD); Headquarters organizations at Military Departments or Military Services; "major commands" directly under the Military Departments and Services; HQ of defense agencies, such as DLA, DFAS, DCAA, DCMA, etc.; HQ of combatant commands (COCOMs, including Geographic and functional commands); and HQ, US Coast Guard. Individuals in commands, centers, field activities, and other organizations under major command and higher level organizations will compete in the category of "Unit Under a Major Command."

Achievement awards are presented annually to individuals and teams who have been nominated for outstanding accomplishment within one of the functional fields of comptrollership. The applicable award areas are:

Accounting

Responsibilities at various levels include planning and directing the accounting operation to best serve management's needs, including the development and presentation of information in support of management decision-making; development of accounting policies and procedures, interpretation and application of accounting principles and standards; financial reporting, including preparation and presentation of the basic financial statements, related notes and disclosures, management's discussion and analysis, and required supplementary information; ensuring the integrity of financial and accounting information; audit readiness including internal controls over financial reporting, communication with auditors, planning for and responding to "provided by client" (PBC) items, internal testing of transactions, preparation of internal control assurance statements, and working audit findings and recommendations; valuation of property, plant, and equipment (PPE); considerations regarding materiality, review and analysis of accounting transactions, information and trends, analysis and resolution of problem disbursements, etc.; and aiding in the design, development and inspection of accounting systems.

Finance

Responsibilities at various levels include managing, controlling, review and analysis of military and civilian pay, military retired pay, commercial pay, travel pay, disbursing, call center, and other associated financial operations and services in peacetime, wartime, and contingency operations. It also includes development of financial management policy and procedures associated with these operations and maintenance of internal controls to manage financial services and analysis operations, as well as performance of audit readiness functions relative to finance services operations.

Acquisition/Cost Analysis

Responsibilities include acquisition program decision support, project management, economic analysis, management analysis, business case analysis, and cost/benefit analysis. It also includes special studies, cost modeling, and parametric cost modeling, as well as involvement in driving cost management culture and program or operational cost savings.

Auditing

Responsibilities involve the planning and conduct of financial statement audits, performance audits, and attestation engagements and also the preparation and presentation of associated reports - all in accordance with government auditing standards. Financial statement audits include all of the activities associated with providing an opinion as to whether an organization's financial statements are presented fairly, in all material respects, in accordance with the applicable financial reporting framework. Performance audits include review of the efficiency and effectiveness of resource utilization and the extent to which desired program or operating results and benefits are being achieved. Auditing includes the determination and presentation of audit findings and recommendations (as well as their documentation and support) and also estimation of savings that can be generated from the implementation of audit recommendations.

Budgeting

Responsibilities include planning, managing, or involvement in formulation, submission, justification, and execution of organization budgets. It also includes development of estimates, preparation of reports (e.g., SF 132 and SF 133) and special schedules, development and management of unfinanced requirements, internal controls over the integrity of obligations, and all other areas of compliance with OMB Circular A-11 requirements associated with the budgeting function. Key functions also include review and analysis of the relationships between resources and the organization's mission and functions, such as analyzing accounting reports, researching program activities, preparing and presenting briefings on programs, reviewing financial plans, conducting analysis of alternative uses of funds, and other activities in support of management decision-making.

Comptroller/Deputy Comptroller

Responsibilities include planning, management, and control of finance and accounting, budget, and audit readiness operations for a command, installation, or component. The comptroller has primary staff responsibility for obtaining, administratively controlling, distribution, and accounting for funds needed to accomplish the mission of the organization. The comptroller participates in the establishment and management of goals, objectives, initiatives, policies, procedures, and accountability related to an organization's mission. He or she is also involved in organizational performance management, risk management, financial reporting, and internal control operations. Among the nominees for this award, one individual will be selected for the Ernest J. Gregory Comptroller/Deputy Comptroller of the Year Achievement Award, based upon their achievements in the field of comptrollership, leadership, and dedication to professional development, ethics, and mentorship.

Contractor Support

This category recognizes the value provided in contractor support to a government organization. The contractor must have worked for the organization for a minimum of one calendar year and made significant contributions to one or more of the fields of Comptrollership.

Intern/Trainee

This award recognizes an outstanding individual who has been in a trainee program for a minimum of six months of the awards calendar year and who has significantly contributed in one of the fields of comptrollership.

Resource Management

This category recognizes outstanding performance by an individual who works in financial management; for example, planning, programming, cost management, financial systems management, and execution of FM related programs or projects involving superior contributions to resource management that do not fit into the other categories.

Team Achievement

This award is for outstanding team performance and recognizes teams whose accomplishments, adoption of study results or outcome of savings, aid in the advancement of the profession of military comptrollership. A team is defined as at least two or more, but not exceeding twenty, individuals brought together temporarily to perform a specific task. Teams will compete as a small team (2 to 10) or a large team (11 to 20). A team includes a leader and members (no exceptions to size limits), brought together temporarily to perform a specific task outside of normal functions or operations or the purview of the current structure. Contract personnel may be listed as members, but the team must be primarily government employees.

Resource Management

The individual award for resource management is designed to recognize outstanding performance by an individual who works in financial management; for example, planning, programming, budgeting, accounting or execution of financial programs. The award is designed to recognize superior contributions to resource management at functions that do not fit into the other categories.

Team Achievement

This award is for outstanding team performance and is designed to recognize a team whose accomplishments, adoption of study results or outcome of savings, aid in the advancement of the profession of military comptrollership. A team is defined as a two or more, but not exceeding twenty, individuals brought together temporarily to perform a specific task. Teams will be divided into a small team (2 to 10) and a large team (11 to 20). A team includes a team leader and members (no exceptions to size limits), brought together temporarily to perform a specific task not in the purview of the current office structure. Contract personnel may be listed as team members, but the team must be primarily government employees.