

PTTUZYUW RUOIBBB0001 1321425-UUUU--RHSSUU.

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P 111425Z MAY 16

FM DFAS INDIANAPOLIS IN

TO AIG 4579

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UNCLAS

SUBJ: CLARIFICATION MULTIPLE LESSEES INVOLVING LEASED/RENTED LODGING  
(TRAVEL TECHNICAL MESSAGE (TTM) (16-03)//

RMKS/

REF A. JOINT TRAVEL REGULATIONS (JTR) CHAPTER 4, PARA. 4130

1. THIS TTM IS EFFECTIVE JULY 1, 2016 OR WHEN PUBLISHED IN THE JTR. IT CLARIFIES REIMBURSEMENT FOR A LEASED/RENTED LODGING (APARTMENT, HOUSE, CONDO, ETC) THAT IS SHARED WITH A DEPENDENT.
2. THE FACT THAT A TRAVELER'S DEPENDENT(S) MAY ACCOMPANY THE TRAVELER ON TDY, AT PERSONAL EXPENSE, DOES NOT INCREASE OR DECREASE THE TRAVELER'S PRESCRIBED PER DIEM RATE. AUTHORIZED PER DIEM (LODGING PLUS M&IE) IS CALCULATED AS IF THE TRAVELER WERE NOT ACCOMPANIED BY DEPENDENTS, EXCEPT THAT IN ACCORDANCE WITH SUBPARAGRAPHS JTR 4130-A7 AND A8, THE LODGING REIMBURSEMENT IS LIMITED TO THE COST OF LODGING SUFFICIENT TO ACCOMMODATE THE OFFICIAL TRAVELER(S).
3. LEASED/RENTED LODGING THAT IS SHARED BETWEEN OFFICIAL TRAVELERS WHOSE NAMES ARE ON THE LEASE/RENTAL AGREEMENT/CONTRACT IS SPLIT EQUALLY AMONG THE LESSEES.
4. OFFICIAL TRAVELERS ARE NOT AUTHORIZED REIMBURSEMENT FOR MORE THAN THEIR EQUAL SHARE OF THE LODGING PAYMENT.
5. LONG TERM (I.E. NOT DAILY) LODGING COST IS SPLIT EQUALLY AMONG LESSEES INDICATED ON A SIGNED LEASE/RENTAL AGREEMENT/CONTRACT BEFORE THE DAILY REIMBURSEMENT RATE IS COMPUTED, EVEN THOUGH A DAILY LODGING RATE IS COMPUTED FOR TDY REIMBURSEMENT.
- 6 THE PRORATED LODGING REIMBURSEMENT PER PERSON IS LIMITED TO THE APPLICABLE LOCALITY OR THE REDUCED PER DIEM LODGING RATE PRESCRIBED BY THE SECRETARIAL PROCESS AUTHORITY ON THE TDY TRAVEL ORDER.
7. THE APPLICABLE DAILY M&IE RATE IS NOT PRORATED.
8. AEA MUST BE:
  - A. AUTHORIZED/APPROVED BY THE AO AND
  - B. IN THE GOVERNMENT'S INTEREST. SEE PARA. JTR 4305.
10. POC FOR THIS MESSAGE IS ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL FUNCTIONAL AREA, 317-212-3917/4655/5090/5094.

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