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FM DFAS INDIANAPOLIS IN

TO AIG 4579

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SUBJ/ REVISED JOINT TRAVEL REGULATIONS INCIDENTAL EXPENSE POLICY / (TRAVEL
TECHNICAL MESSAGE (14-08))//

RMKS/

REF A. UTD/CTD FOR MAP 186-13/CAP 186-13 - INCIDENTAL EXPENSES

REF B. JOINT TRAVEL REGULATION, APPENDIX G

1. THIS MESSAGE AND POLICIES ARE EFFECTIVE OCTOBER 1, 2014. CERTAIN MISCELLANEOUS EXPENSES, INCURRED ON OR AFTER OCTOBER 1, 2014, ARE NOW CONSIDERED PART OF THE INCIDENTAL EXPENSE PORTION OF PER DIEM, AND ARE NO LONGER SEPARATELY REIMBURSABLE.
2. EXPENSES THAT ARE NO LONGER SEPARATELY REIMBURSABLE ARE: BAGGAGE TIPS (EXCEPT FOR HANDICAPPED EMPLOYEES), TRANSPORTATION TIPS, TIPS ABOARD SHIP, TIPS FOR HANDLING GOV'T PROPERTY, GOVERNMENT TRAVEL CARD (GOVCC) ATM ADVANCE FEES, GOVCC ATM SERVICE FEES, LAUNDRY/DRY CLEANING IN THE CONTINENTAL UNITED STATES, AND NON-GOVCC ATM ADVANCE FEE.
3. ALL COMMUNICATION EXPENSES (EXCEPT COMPUTER ACCESS FEES) ARE NOW CONSIDERED MISSION EXPENSES AND ARE NOT REIMBURSABLE THROUGH TRAVEL.
4. THESE CHANGES WILL BE INCLUDED IN THE NOVEMBER RELEASE OF THE JOINT TRAVEL REGULATIONS (JTR).
5. POC FOR THIS MESSAGE IS ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL FUNCTIONAL AREA, 317-212-5090/4655/3917/5094.

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