

PTTUZYUW RUOIBBB0001 2031924-UUUU--RHSSUU.

ZNR UUUUU

P 221924Z JUL 14

FM DFAS INDIANAPOLIS IN

TO AIG 4579

BT

SUBJ/REVISED CONSTRUCTED TRANSPORTATION COSTS/ (TRAVEL TECHNICAL MESSAGE 14-03)//

RMKS/

REF A. JOINT TRAVEL REGULATIONS (JTR), CHAPTER 4

REF B. JOINT FEDERAL TRAVEL REGULATIONS (JFTR), CHAPTER 4

REF C. FEDERAL TRAVEL REGULATION (FTR)

REF D. TRAVEL TECHNICAL MESSAGE 13-03

1. EFFECTIVE DECEMBER 01, 2013, REFERENCES A, B, AND C, CHANGE THE METHOD FOR COMPUTING CONSTRUCTED COSTS FOR TRANSPORTATION TO/FROM THE TEMPORARY DUTY (TDY) LOCATION. THIS MESSAGE SUPERSEDES REFERENCE D.

2. WHEN AIR TRANSPORTATION IS THE AUTHORIZED TRANSPORTATION MODE, BUT THE TRAVELER ELECTS TO USE AN ALTERNATE MODE OF TRANSPORTATION, REIMBURSEMENT IS LIMITED TO THE AMOUNT THE GOVERNMENT WOULD HAVE INCURRED IF TRAVEL WAS PERFORMED BY THE AUTHORIZED TRANSPORTATION MODE. A COST COMPARISON IS DONE BETWEEN THE AUTHORIZED TRANSPORTATION MODE (POLICY-CONSTRUCTED AIRFARE AND PER DIEM BY COMMON CARRIER) AND THE ACTUAL MODE OF TRANSPORTATION USED (TDY MILEAGE AND PER DIEM). REIMBURSEMENT IS FOR THE LESSER OF THE TWO.

3. WHEN PERFORMING THE COST COMPARISON, THE POLICY-CONSTRUCTED AIRFARE INCLUDES APPLICABLE TAXES AND FEES (INCLUDING CTO FEE). TAXI FARES, EXCESS BAGGAGE, AND OTHER SUCH EXPENSES ARE NOT CONSIDERED IN THE COMPUTATION. WHEN TRAVELING BY PRIVATELY OWNED CONVEYANCE (POC) TO/FROM THE TDY LOCATION, PARKING, TOLLS AND OTHER SUCH EXPENSES ASSOCIATED WITH DRIVING ARE NOT CONSIDERED IN THE COMPUTATION.

4. BELOW IS AN EXAMPLE OF A COST COMPARISON. THE EXAMPLE IS FOR ILLUSTRATIVE PURPOSES ONLY, AND MAY NOT REFLECT CURRENT RATES.

EXAMPLE: A TRAVELER IS AUTHORIZED AIR TRANSPORTATION FROM FORT RILEY, KANSAS TO INDIANAPOLIS, INDIANA, AND RETURN, AT A COST TO THE GOVERNMENT OF \$1,205.50 FOR AIR TRANSPORTATION (INCLUDES TAXES AND FEES) AND PER DIEM. THE TRAVELER ELECTS TO USE A POC TO PERFORM TRAVEL TO THE TDY LOCATION AND RETURN. THE TRAVELER INCURS LODGING EXPENSES (\$166.00), HOTEL PARKING (\$20.00), AND TOLLS (\$3.30) WHILE TRAVELING BY POC. THE MAXIMUM PER DIEM RATE FOR INDIANAPOLIS, INDIANA IS \$156.00 - (\$95.00 FOR LODGING AND \$61.00 FOR MEALS AND INCIDENTALS {M&IE}). THE MAXIMUM PER DIEM RATE FOR EFFINGHAM, ILLINOIS (STOPOVER LOCATION) IS \$129.00 - (\$83.00 FOR LODGING AND \$46.00 FOR M&IE).

AIR TRANSPORTATION - FORT RILEY, KS (MANHATTAN, KS) TO INDIANAPOLIS, IN = \$557.00

PER DIEM BY COMMON CARRIER - (75% OF \$61.00 M&IE RATE FOR INDIANAPOLIS, IN) = \$45.75

AIR TRANSPORTATION - INDIANAPOLIS, IN TO FORT RILEY, KS (MANHATTAN, KS) = \$557.00

PER DIEM BY COMMON CARRIER - (75% OF \$61.00 M&IE RATE FOR INDIANAPOLIS, IN)

= \$45.75

POC MILEAGE - FORT RILEY, KS TO INDIANAPOLIS, IN = \$352.24 (629 MILES X .56)  
PER DIEM BY POC - 2 DAYS TRAVEL FROM FORT RILEY, KS TO INDIANAPOLIS, IN  
(\$34.50 M&IE EFFINGHAM, \$83.00 LODGING EFFINGHAM, \$61.00 M&IE INDIANAPOLIS)  
= \$178.50

POC MILEAGE - INDIANAPOLIS, IN TO FORT RILEY, KS = \$352.24 (629 MILES X .56)  
PER DIEM BY POC - 2 DAYS TRAVEL FROM INDIANAPOLIS, IN TO FORT RILEY, KS  
(\$46.00 M&IE EFFINGHAM, \$83.00 LODGING EFFINGHAM, \$34.50 M&IE EFFINGHAM) =  
\$163.50

THIS IS THE COST COMPARISON. THE TRAVELER IS PAID THE LESSER OF THE TWO,  
THEREFORE, POC MILEAGE AND PER DIEM IN THE AMOUNT OF \$1,046.48 IS  
REIMBURSED.

5. IN THE EXAMPLE, THE TRAVELER INCURRED PARKING AND TOLLS WHILE TRAVELING  
BY POC TO AND FROM THE TDY LOCATION. THESE EXPENSES WERE NOT CONSIDERED IN  
THE COST COMPARISON AND WERE NOT INCLUDED IN THE TOTAL AMOUNT REIMBURSED FOR  
POC TRAVEL. PARKING, TOLLS, AND OTHER SUCH EXPENSES ASSOCIATED WITH DRIVING  
A POC ARE ONLY REIMBURSABLE WHEN POC USE IS APPROVED AS BEING TO THE  
GOVERNMENT'S ADVANTAGE. ALTHOUGH DRIVING BY POC TO AND FROM THE TDY  
LOCATION WAS LESS THAN AIR TRANSPORTATION, POC USE WAS NOT APPROVED AS BEING  
TO THE GOVERNMENT'S ADVANTAGE. THE APPROVED MODE OF TRANSPORTATION WAS AIR  
TRANSPORTATION. THEREFORE, WHEN A TRAVELER ELECTS TO USE A POC THAT IS NOT  
MORE ADVANTAGEOUS TO THE GOVERNMENT, PARKING, TOLLS, AND OTHER EXPENSES  
ASSOCIATED WITH DRIVING A POC ARE NOT REIMBURSABLE. CURRENTLY, ALLOWING  
SUCH EXPENSES WHICH ARE NOT PART OF THE CONSTRUCTED COST TO BE REIMBURSED  
COULD RESULT IN POC USE FOR THE TRAVELER'S OWN CONVENIENCE COSTING MORE THAN  
THE AUTHORIZED TRANSPORTATION MODE.

6. THESE CHANGES ARE IN PRINT CHANGE NUMBER 578 OF THE JTR, AND PRINT  
CHANGE NUMBER 324 OF THE JFTR DATED DECEMBER 01, 2013.

7. POC FOR THIS MESSAGE IS ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL  
FUNCTIONAL AREA, 317-212-3917/5090/5094.

BT

#0001

NNNN