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FM DFAS INDIANAPOLIS IN

TO AIG 4579

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UNCLAS

SUBJ/HARD COPY TRAVEL ADVICE OF PAYMENT ELIMINATION (TRAVEL TECHNICAL MESSAGE 14-02)//

RMKS/

1. EFFECTIVE APRIL 1, 2014, TRAVEL ADVICES OF PAYMENT (AOP) WILL NO LONGER BE PROVIDED IN HARD COPY VIA US POSTAL SERVICE. INSTEAD, TRAVELERS WILL RECEIVE THEIR AOP BY E-MAIL ON THE SAME DAY THE PAYMENT IS MADE. TRAVELERS MAY ALSO ACCESS THEIR AOP ON THE MYPAY WEB SITE.
2. THERE HAS BEEN AN ONGOING EFFORT TO AUTOMATE THE DELIVERY OF THE TRAVEL AOP, SAVING THE GOVERNMENT THOUSANDS OF DOLLARS IN PRINTING AND MAILING COSTS. UNION NEGOTIATIONS/NOTIFICATIONS HAVE NOW BEEN ACCOMPLISHED.
3. BECAUSE TRAVELERS WILL NOW RECEIVE THEIR TRAVEL AOP BY E-MAIL, IT IS MORE IMPORTANT THAN EVER THAT TRAVELERS INCLUDE A VALID EMAIL ADDRESS ON THEIR DD FORM 1351-2 TRAVEL VOUCHERS. THE EMAIL ON THE DD FORM 1351-2 IS THE EMAIL ADDRESS TO WHICH THE AOP WILL BE SENT. THE AOP SENT BY E-MAIL CONTAINS ALL OF THE INFORMATION THE MAILED AOP CONTAINED, PLUS ADDITIONAL DETAILS THAT WERE NOT ON THE MAILED AOP. THIS WILL PROVIDE THE TRAVELER WITH A MORE DETAILED VISIBILITY OF THEIR ENTITLEMENTS AND WHAT WAS ACTUALLY PAID.
4. POC FOR THIS MESSAGE IS ENTERPRISE SOLUTIONS AND STANDARDS, TRAVEL FUNCTIONAL AREA, 317-212/5090/5094/3917/4655.

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