



**DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
FINANCIAL MANAGEMENT AND COMPTROLLER
109 ARMY PENTAGON
WASHINGTON, DC 20310-0109**

March 28, 2003

SAFM-BUC

**MEMORANDUM FOR ARMY STAFF, MAJOR ARMY COMMANDS, FIELD
OPERATING AGENCIES**

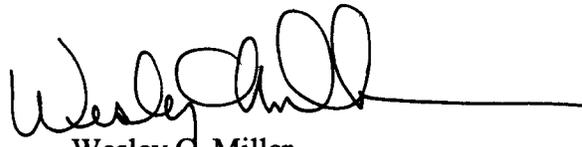
**SUBJECT: Fiscal Code Data Call for Publication of FY 04 Army
Management Structure (DFAS-IN Manual 37-100-xx)**

To meet the August 1, 2003, publication date, we need your recommended changes by April 30, 2003. Program and Appropriation managers are encouraged to carefully review their fiscal codes, such as Army Management Structure (AMS), Element of Resource (EOR), Management Decision Package (MDEP), etc. Use DFAS-IN Manual 37-100-03, with update changes, as the baseline. Send changes by e-mail. Use Microsoft Word (version 7), or equivalent software, as an attachment if changes are voluminous.

Forward change requests from Army field activities through command channels to Assistant Secretary of the Army (Financial Management & Comptroller), Management and Control Directorate, Budget Formulation Division, for review and consolidation. Send change requests to Ms. Ione Greenawalt, ione.greenawalt@hqda.army.mil.

Change requests must be received no later than the above due date for inclusion in the August publication. Only OUSD, OMB, and Congressionally mandated changes will be considered after the due date. Late changes will be targeted for inclusion in the first update change to DFAS-IN Manual 37-100-04.

Points of contact are Army Budget Office, Ms. Ione Greenawalt, 703-692-7495, or Mr. Gary Engle, englegc@hqda.army.mil, 703-692-7375.


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