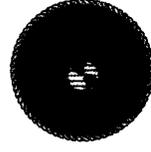


DEPARTMENT OF DEFENSE



BUSINESS INITIATIVE COUNCIL (BIC)

APR 9 2004

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DIRECTOR DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, OPERATIONAL TEST & EVALUATION  
COMMANDERS OF THE COMBATANT COMMANDS  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR, ADMINISTRATION & MANAGEMENT  
DIRECTOR, FORCE TRANSFORMATION  
DIRECTOR, NET ASSESSMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Business Initiative Council's (BIC) Approval of Initiatives

The BIC Executive Steering Committee (ESC) and Executive Directors (EDs) briefed the members of the BIC (the Secretaries of the Military Departments, the Vice Chairman of the Joint Chiefs of Staff, the Under Secretaries (P& R), and (C), and myself) on March 30, 2004 and requested approval for the twelfth round of initiatives. These initiatives will improve the process and reduce the time required to renovate historical structures; establish a single point of responsibility within DoD for all of the foreign language technology activities to eliminate duplicative automated language processing software and hardware procurement; and develop a faster, more cost-effective approach to meet the childcare shortages in DoD.

At the conclusion of the meeting, the BIC Principals approved three new initiatives, as well as two initiatives for potential consolidation with on-going DoD efforts. The three new initiatives are summarized in the attachment to this memorandum. The BIC champions for these initiatives are hereby authorized to develop and launch their implementation plan. While undertaking these efforts, they carry my authority, on behalf of the Senior Executive Council, which is chaired by the Secretary of Defense. I, therefore, expect the full support and cooperation of all staffs across the Department.

**BUSINESS INITIATIVE COUNCIL**

**Chairman: Acting Under Secretary of Defense for Acquisition, Technology**

**& Logistics: The Honorable Michael W. Wynne**

**Secretary of the Navy: The Honorable Gordon R. England**

**Secretary of the Air Force: The Honorable James G. Roche**

**Acting Secretary of the Army: The Honorable Les Brownlee**

**Vice Chairman of the Joint Chiefs of Staff: General Peter Pace**

**Under Secretary of Defense (Comptroller) and Chief Financial Officer: The Honorable Dov S. Zakheim**

**Under Secretary of Defense for Personnel & Readiness: The Honorable David S.C. Chu**

I expect the respective ESC members and EDs for the champions of these approved initiatives, and all previous approved initiatives, to monitor their champions' progress and get involved, when needed, to overcome any obstacles or barriers while implementing these initiatives.

The approval of this twelfth set of initiatives continues the phased effort by the BIC to identify and implement ideas to increase efficiency, reduce costs, and improve the way we conduct our business. The BIC, a catalyst for business reform within the DoD, will continue to work collaboratively and continuously with each of you to bring good ideas forward for consideration.



MICHAEL W. WYNNE  
Acting Chairman

Attachment:  
As stated

**SUMMARY OF APPROVED INITIATIVES**  
**(RESULTS OF BIC PRINCIPALS' MEETING, 30 MARCH 2004)**

**Title: Seek Single NHPA Compliance Ruling to Change/Renovate Unaccompanied Personnel Housing (IL29)**

**Description of Initiative:** This initiative streamlines the process for management changes/renovations to DoD-owned Unaccompanied Personnel Housing (UPH). This streamlining of the process will prevent delays in project execution for UPH structures that are 50 years or older. Currently, when management changes/renovations are required on a UPH structure that is 50 years or older, DoD must approach the State Historic Preservation Officer on each structure.

**Required Policy Changes/Approach:** National Environmental Policy Act.

**Approved Actions:** Establish a Joint IPT to develop National Environmental Policy Act (NEPA) document, publish notice of NEPA document, and formally request Program Comment from the Advisory Council on Historic Preservation (ACHP).

**Responsible DoD Champion:** Army.

**Title: Automated Language Tools Concept (IT15)**

**Description of Initiative:** This initiative establishes a single point of responsibility within DoD for language technology. Currently, Services and DoD activities are independently procuring automated language processing software/hardware with no visibility on the dollars spent. The goals of this initiative will be to eliminate duplicative procurement while establishing focused Research, Development and Acquisition on technological barriers to automated language processing.

**Required Policy Changes/Approach:** To be determined.

**Approved Actions:** Establish an Automated Translation IPT as part of the Defense Language Program Transformation. Develop a strategy for funding, acquisition and management for translation technologies. Identify current policies across OSD, Services, and impacted agencies. Develop a proposed DoD policy that reflects managed and competitive RD&A with annually updated strategic and business plans.

**Responsible DoD Champion:** OUSD (I).

**Title: Mitigate Childcare Rebasing (MP34)**

**Description of Initiative:** This initiative proposes to develop a faster, more cost-effective approach to meet the childcare need. It will leverage civilian childcare in preparation for rebasing to gaining installations, by partnership with civilian childcare centers and homes, and by creating joint Service childcare capability during the rebasing process.

**Required Policy Changes/Approach:** To be determined.

**Approved Actions:** Test alternatives submitted by the Services and funded by OSD, provide one-time incentives for renovation/expansion costs, develop subsidy guidelines, and build national alliances with civilian childcare providers.

**Responsible DoD Champion:** OUSD (P&R)