

Headquarters
Department of the Army
Washington, DC
23 December 1994

Army Regulation 621-202

Effective 23 January 1995

Change 1

Education

Army Educational Incentives and Entitlements

Summary. This change identifies key management controls and adds them to existing AR 621-202. The evaluation of key management controls *will assist managers in the field.*

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to COMMANDER, U.S. TOTAL ARMY PERSONNEL COMMAND, ATTN: TAPC-PDE-EI, 2461 EISENHOWER AVE., ALEXANDRIA VA 22331-0472.

1. AR 621-202, 3 February 1992, is changed as follows:

Page 1. The title page history statement is amended as follows:

History. This publication was originally published on 3 February 1992. This new issue is a permanent change 1 in a write-in format.

Page 1. The title page is amended to add the following paragraph directly after the applicability statement:

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Personnel (DCSPER). The DCSPER has the authority to approve exceptions to this regulation that are consistent with controlling law and regulations. The DCSPER may delegate this authority in writing to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

Page 1. Title page internal control systems statement is superseded by the following statement:

Army management control process. This regulation contains management control provisions and identifies key management controls that must be evaluated.

Page 1. Title page suggested improvements statement is amended; delete the first sentence of the paragraph.

Page 2. The table of contents under the word Appendixes is amended to include the following:

C. Management Control Review for the U.S. Total Army Personnel Command

D. Management Control Review for the Army Continuing Education System

E. Management Control Review for the U.S. Army Recruiting Command

F. Management Control Review for Reception Stations

Page 22. Appendixes C, D, E, and F will be added and follow appendix B:

Appendix C Management Control Review for the U.S. Total Army Personnel Command

C-1. Function

The function covered by this review is Army educational incentives and entitlements (see AR 621-202).

C-2. Purpose

The purpose of this review is to assist U.S. Total Army Personnel Command (PERSCOM) managers in evaluating their key management controls. It is *not* intended to cover *all* controls.

C-3. Instructions

Answers must be based on the actual *testing* of key management controls such as document analysis, direct observation, interviewing, sampling, and simulation. Answers that indicate deficiencies must be explained and corrective action indicated in supporting documentation. These management controls *must* be evaluated at least once every 5 years. Certification that this evaluation has been conducted must be accomplished on DA Form 11-2-R (Management Control Evaluation Certification Statement). This locally reproducible form is at the back of this write-in change.

C-4. Test questions

a. Does PERSCOM ensure required copies of the contract are provided from the Military Entrance Processing Station to ensure only eligible soldiers receive the Loan Repayment Program (LRP)?

b. Are soldiers' LRP packets (DD Form 2475) verified annually by PERSCOM?

c. Are the steps in the processing of loan repayment followed as required in AR 621-202, chapters 3-8?

d. Does Defense Finance and Accounting Service make payment within 120 days of receipt of PERSCOM notification?

C-5. Supersession

This is a new management review process that does not supersede any previous process.

C-6. Comments

Help make this a better tool for evaluating management controls. Submit comments to HQDA, COMMANDER, PERSCOM, ATTN: TAPC-PDE-EI, 2461 EISENHOWER AVE., ALEXANDRIA VA 22331-0472.